

1. Purpose of the Policy

This policy outlines the procedures for the routine appointment of newly appointed hospital consultants to the Dublin Academic Medical Centre (Mater Misericordiae University Hospital and St Vincent's Healthcare Group) as UCD Clinical Lecturers.

2. Scope of the Policy

The University has agreed with Mater Misericordiae University Hospital and St Vincent's Healthcare Group that all new consultants appointed to the Dublin Academic Medical Centre would be appointed as adjunct members of staff attached to the UCD School of Medicine and Medical Science. For first time consultant appointments, the adjunct appointment would routinely be as a UCD Clinical Lecturer. Adjunct appointment to the UCD School of Medicine & Medical Science will be consistent with the UCD Policy on appointment of Adjunct Staff. Consultants appointed as UCD Clinical Lectures under this process are eligible to apply for progression to:

UCD Senior Clinical Lecturer
UCD Associate Clinical Professor
UCD Clinical Professor

via the UCD Clinical Pathway scheme which is managed by the UCD College of Health Sciences , UCD School of Medicine & Medical Science.

The University Committee for Academic Appointments, Tenure and Promotions (UCAATP) at its meeting on 16 January 2009 agreed the following procedures for appointment of DAMC hospital consultants as UCD Clinical Lecturers.

3. Role of the UCD School of Medicine & Medical Science

The UCD School of Medicine & Medical Science will inform UCD HR Promotions & Grading Office of all such appointments attaching the following documents for transmission to the UCAATP:

- Copy of the appointee's CV
- Copy of the Assessment Board's recommendation
- Completed Post Authorisation Form

4. Role of UCD HR, Promotions & Grading

UCD HR Promotions & Grading will bring the documentation received from the UCD School of Medicine & Medical Science to the UCAATP for noting.

Following the UCAATP meeting UCD HR Promotions & Grading will:

- Forward the name/s of the individual/s to the Governing Authority and the Academic Council for noting
- Will inform the newly appointed UCD Clinical Lecturers in writing of her/his appointment quoting their Personnel number.

Hospital Consultants appointed as UCD Clinical Lecturers may apply for promotion to UCD Senior Clinical Lecturer, UCD Clinical Associate Professor and UCD Clinical Professor via the UCD College of Health Sciences process which was approved by the Governing Authority on 21 March 2006.

5. Policy Revision History

| Version | Date | Description | Author |
|---------|---------------|-------------------------------|--------|
| 3.1 | February 2012 | Policy Versioning Implemented | UCD HR |
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